

2018 INDIANA SAFETY CODES FOR ELEVATORS, ESCALATORS, MANLIFTS AND HOISTS CODE COMMITTEE

Overview

The Fire Prevention and Building Safety Commission (“Commission”), at their January 4, 2017 meeting, moved to form a Code Committee that would be tasked with adopting up to date standards for the safety codes for elevators, escalators, man lifts and hoists for the state. At the December 5, 2017 Commission meeting, the following committee membership and committee bylaws were approved by the Commission:

1. **Establishment of the Committee.** The 2018 Indiana Safety Codes for Elevators, Escalators, Manlifts and Hoists Code Committee (“Committee”) is hereby formed.
2. **Duties of the Committee.** The Committee shall create a draft proposed rule to update the current Safety Codes for Elevators, Escalators, Manlifts and Hoists located at 675 IAC 21. The Committee shall adopt and amend (if necessary) the most up to date versions of the following national codes:
 - a. ANSI A10.4 (Safety Requirements for Personnel Hoists).
 - b. ASME A17.1 (Safety Code for Elevators and Escalators, an American National Standard)
 - c. ASME A18.1 (Safety Standard for Platform Lifts and Stairway Chairlifts, American National Standard)
 - d. ASME QEI-1 (Standard for the Qualification of Elevator Inspectors, an American National Standard)
 - e. The American Society of Civil Engineers (ASCE) Automated People Mover Standard 21.
 - f. ANSI A90.1 Safety Code for Manlifts
 - g. ASME A17.3 (Safety Code for Existing Elevators and Escalators, an American National Standard).

The Committee shall complete a fiscal impact analysis, detailing the costs or savings that will be had by amending the current code to the new requirements. Members shall also provide and keep up to date contact information (email, phone) with the Commission Director.

Please note, the draft proposed rule drafted by the Committee is merely a *draft proposed rule* and the Commission retains its full rulemaking authority.

3. **Committee Membership.** The Committee consists of 7 voting members.

3.1 Voting Members. The Committee shall be composed of the following members:

- Chris Funkhouser, State Inspector
- Gary Herrington, State Inspector

- JW Moore, DME Elevator
- John Watson, Mid America Elevator
- Jeff Cooper, Purdue University
- Joe Albertson
- Michael Corey, Fire Prevention and Building Safety Commissioner

3.2 Committee Chairman. The Committee Chairman is Michael Corey. The Committee Chairman shall control the conduct of the meetings. This authority includes: (1) the allowance or prevention of testimony from the public; (2) creating the agenda for the meeting; (3) calling for votes upon receipt of motions from other Committee members; (4) the calling of special meetings; and (5) all other actions necessary to conduct an efficient and meaningful code drafting meeting.

3.3 Committee Secretary. The Committee Secretary is Douglas Boyle. All submittals required to be made to the Secretary shall be delivered to doboyle@dhs.in.gov. The Committee Secretary shall handle all administrative functions for the Committee. This includes, but is not limited to: (1) the scheduling of meetings rooms; (2) sending out correspondence to members; (3) posting of meeting agendas; (4) taking of meeting minutes; (5) drafting of the proposed draft rule; and (6) the receipt and retention of filings.

- 4. Quorum.** Quorum consists of 4 members. In order to conduct business, there must be a quorum of members present in person at the meeting. No member may participate or be counted for quorum purposes, if they are not present at the meeting.
- 5. Votes Needed to Take Action.** For any action to take place, a majority of the members present must vote in the affirmative.
- 6. Meeting Time, Dates and Location.** The first meeting will be held at the Indiana Government Center South. The specific date and room number will be provided at a later date. Meetings shall occur monthly. The specific date and time of all meetings, following the initial meeting, shall be determined by the Committee Chairman at close of the meeting prior to the next meeting being scheduled.
- 7. Special Meetings.** Special meetings may be called by the Chairman. Special meetings must be called three days in advance of the proposed date of the special meeting and all members must receive notice of the proposed special meeting three days in advance of the proposed date of the special meeting.
- 8. Member Terms.** Members representing each group are expected to attend all Committee meetings. A member's term lasts until: (1) the member resigns; (2) the member is involuntarily removed; or (3) the work of this Committee has been completed by providing notice to the Commission.

- 9. Member Resignation.** If for any reason a member cannot fulfill their duties, the member, and the member only, shall provide a resignation letter to the Committee Secretary. A member is deemed to have resigned upon the member's death or infirmity.
- 10. New Member Designation.** Following a member's resignation or removal, a new member may be appointed only by the Commission.
- 11. Involuntary Removal.** Involuntary removal of a member may only occur by approval of the Commission
- 12. Code Change Proposals.** All code change proposals shall be submitted on the Commission's code change proposal form, or a reasonable facsimile thereof. All code change proposal must include a statement of fiscal impact for the proposed change. The fiscal impact of each individual code change proposal shall be quantified as part of the vote and that value shall be included in the meeting minutes if different from the amount listed on the proposed code change. A proposal for code change previously submitted shall not be re-opened for discussion unless new evidence is provided to justify such action and a two-thirds vote by the committee approved to reopen discussion.